

PORTAL ARCHIVES

WHOLESALE ORDER & INVOICE



INVOICE INFORMATION

INVOICE NO.	DATE ISSUED	PAYMENT DUE	PURCHASE ORDER NO. (OPTIONAL)

PURCHASER

STORE NAME	BUYER NAME
EMAIL ADDRESS	TELEPHONE
BILLING ADDRESS	SHIPPING ADDRESS

ORDER DETAILS

PRODUCT	QTY	UNIT PRICE	LINE TOTAL
The Portal Almanac 2027-2028			

SUBTOTAL	
SHIPPING	
TOTAL	

PAYMENT

ACCEPTED PAYMENT METHOD	PAYMENT TERMS
☐ Credit Card ☐ Bank Transfer	Due Upon Receipt

Payment instructions will be emailed with the finalized invoice.

SHIPPING

Shipping timelines are provided upon payment confirmation.
Wholesale orders are fulfilled upon payment confirmation.

NOTES

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FOUNDER · CREATOR

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